



## मुख्यालय उत्तर प्रदेश पुलिस तकनीकी सेवायें

महानगर, लखनऊ-226006

पत्रांक: टीएस-सीसीटीएनएस-36/2010-4  
सेवा में,

दिनांक: सितम्बर 28, 2018

समस्त अपर पुलिस महानिदेशक जोन, उत्तर प्रदेश।  
समस्त पुलिस महानिरीक्षक/पुलिस उप महानिरीक्षक, परिक्षेत्र उत्तर प्रदेश।  
समस्त वरिष्ठ पुलिस अधीक्षक/पुलिस अधीक्षक, जनपद उत्तर प्रदेश।

समस्त जोन कोऑर्डिनेटर कम्प्यूटर आपरेटर (ग्रेड-ए) उत्तर प्रदेश।  
समस्त परिक्षेत्र कोऑर्डिनेटर कम्प्यूटर आपरेटर (ग्रेड-ए) उत्तर प्रदेश।  
समस्त जनपद कोऑर्डिनेटर कम्प्यूटर आपरेटर (ग्रेड-ए) उत्तर प्रदेश।

विषय:- पुलिस स्टेशन में संशोधन एवं ACR प्रारूप-सीसीटीएनएस कार्यान्वयन का ऑकन करने के हेतु (Modification in police station Inception and ACR formats-to assess CCTNS implementation) पर वॉछित सूचना उपलब्ध कराये जाने विषयक।

उपरोक्त विषयक संयुक्त निदेशक, सीसीटीएनएस, राष्ट्रीय अपराध अभिलेख ब्यूरो, एन0एच0-8, महिपाल पुर, नई दिल्ली-110037 के पत्रांक CCTNS(103)/GEN.CORR./25/ NCRB/2017 PART-I दिनांक 17-09-2019 छाया प्रति संलग्न का अवलोकन करें।

2. उपरोक्त वॉछित सूचना के सम्बन्ध में जनपद स्तर पर क्षेत्राधिकारी निरीक्षण करके पुलिस स्टेशन में संशोधन एवं ACR प्रारूप-सीसीटीएनएस कार्यान्वयन का ऑकन करने के हेतु (Modification in police station Inception and ACR formats-to assess CCTNS implementation) हेतु निर्धारित प्रारूप में सूचना अपेक्षित है।

3. अतः भारत सरकार द्वारा अपेक्षित निर्धारित प्रारूप में सूचना Microsoft Excel फार्मेट में तैयार कर Email ID-tshq@nic.in पर SUBJECT -"Modification in police station Inception and ACR formats-to assess CCTNS implementation" में ही अंकित करते हुए Microsoft Excel फार्मेट में सूचना इस मुख्यालय को अतिशीघ्र उपलब्ध कराना सुनिश्चित करें।

4. उक्त सम्बन्ध में किसी प्रकार से सूचना हेतु समन्वय हेतु श्री कृष्ण मुरारी, प्रोग्रामर ग्रेड-2, उत्तर प्रदेश पुलिस कम्प्यूटर केन्द्र, उत्तर प्रदेश लखनऊ से सीयूजीन0-7839858230 पर सम्पर्क स्थापित किया जा सकता है।  
संलग्नक: यथोपरि मेल द्वारा प्रेषित।

28/9

(आशुतोष पाण्डेय)

अपर पुलिस महानिदेशक,

उ0प्र0 पुलिस तकनीकी सेवायें मुख्यालय, लखनऊ

प्रतिलिपि-निम्नलिखित को सूचनार्थ एवं अग्रेतर कार्यवाही हेतु प्रेषित:-

1. अपर पुलिस महानिदेशक, समस्त जोन, उत्तर प्रदेश।
2. पुलिस महानिरीक्षक/पुलिस उप महानिरीक्षक, समस्त परिक्षेत्र, उत्तर प्रदेश।
3. श्री कृष्ण मुरारी, प्रोग्रामर ग्रेड-2, उत्तर प्रदेश पुलिस कम्प्यूटर केन्द्र, उत्तर प्रदेश लखनऊ को अग्रेतर कार्यवाही किये जाने के साथ प्राप्त होने सूचना अपने निकट पर्यवेक्षण में एक कम्प्यूटर आपरेटर से निर्धारित प्रारूप में संकलित कराकर सूचना को उच्चाधिकारियों से अनुमोदित कराने के उपरान्त पूर्ण सूचना कार्यालय को अग्रेतर कार्यवाही हेतु उपलब्ध कराना सुनिश्चित करें।
4. श्री दिग्विजय, कम्प्यूटर आपरेटर (ग्रेड-ए), उ0प्र0 पुलिस तकनीकी सेवायें मुख्यालय, लखनऊ को इस निर्देश के साथ कि समस्त कम्प्यूटर आपरेटर ग्रेड-ए को क्यूमेल के माध्यम से प्रेषित किये जाने व अभिलेखार्थ रिपोर्ट उपलब्ध कराये जाने हेतु।
5. प्रमारी ईमेल को पत्र मेल व वेबसाइट पर अपलोड किये जाने हेतु।

No. CCTNS(103)/GEN.CORR./25/NCRB/2017 Part-I

Government of India  
Ministry of Home Affairs  
National Crime Records Bureau

National Highway No. 8  
Mahipalpur, New Delhi - 110037

17<sup>th</sup> September, 2018

To

The Nodal Officer (CCTNS)  
All States/UTs


**Subject : Modifications in Police station inspection and ACRs formats - to assess CCTNS implementation - regarding**

Sir,

As per deliberations with Nodal officers of States/UTs representatives during the "Nodal officers Meeting" recently held on 27<sup>th</sup> August 2018, which was jointly chaired by Director, NCRB and Joint Secretary (Women Safety), MHA, the following decisions were taken on the subject mentioned above.

- i) The States/UTs may make suitable changes in the "Police Station Inspection format" for assessing the status of CCTNS implementation in Police station, during the inspection of Police station by senior officers. In this regard, NCRB has circulated a standard format for Police station visit for assessing CCTNS implementation. A copy of same is enclosed again for your reference.
- ii) The States/UTs may also make necessary changes in the APARs/ACRs formats of Police officers from the rank of Deputy Superintendent of Police and above for assessing their ability to steer the CCTNS project implementation in their jurisdiction and use CCTNS data for prevention and detection of crimes.

Yours Sincerely,

  
(Sanjay Mathur) 17/9/18

Joint Director (CCTNS)

## Review of Police Station/Higher Office under CCTNS Project



State:  
Police Station/ Office:  
CAS Stack & Version:

District/ Office:  
Date and time :  
Name of official visiting:  
Name & Phone No. of SHO :

**A General information about the police station/ higher office:**

1. Type of police station
2. Total number of FIRs lodged annually
3. Availability of power
4. Last CCTNS project reviewed on and by
5. Ambience of Police Station & CCTNS room

	Rural	Semi Urban	Urban
	< 8 hours	8 - 16 Hrs	> 16 Hrs
Date :	By:	V Good	Good
			Poor

**B Infrastructure related**

No.	Item Description	Total supplied	In working condition	Remarks
1.	Desktops			
2.	Op. System of desktop			
3.	Printers			
4.	Network Equipment			
5.	DC Set/ UPS/Inverter			
6.	Camera/Digital Pen/External Harddisk			
7.	Police Station/ Office is maintaining inventory register			Yes No
8.	Police station/ Office is maintaining complaint lodging register/Help Desk Register			Yes No
9.	Preventive maintenance is being carried out by the SI			Yes No

**C Site Preparation related**

1.	Quality of site preparation done	V Good	Good	Poor
2.	CAS deployed		Yes	No
3.	Offline System Available		Yes	No

**D CAS / Police application (In advanced States) related**

1.	Whether Sync is working properly?	Yes	No
2.	Number of FIRs entered in the last one month		
3.	Time taken to enter one FIR		
4.	Backup of offline database is taken	Yes	No
5.	PS staff using CAS - Number & Rank		
6.	Handholding Support Available	Yes	No
7.	Quality of data & relevance of reports generated through the CAS to the PS & Senior officers :	Good/Average/Poor	

**E Use of Database**

1.	Use of search feature for Crime & Criminal at the time of visit.	Yes	No
2.	Staff know how to trace Crime Criminal and Property in application	Yes	No
3.	No. of Report and Query generated through the CAS	Report	Query
4.	No. of Registers generated through the CAS		
5.	Output of CCTNS submitted to court	Yes	No

F	Data digitization related	Years	Target	Completed
1.	How many years of Cases are digitized			

Approved by :

Approved on:

Entry of Forms in CCTNS Application				
Forms	Total No. of Forms filled in the Police Stations	No. of Forms entered in CAS/State Application Only	No. of Forms entered first on Paper then in CAS/State Application	No. of Forms entered on Paper Only (in CAS/State Application)
1	III-I (FIRST INFORMATION REPORT)			
2	III-II (CRIME DETAILS FORM)			
3	III-III (ARREST/ COURT SURRENDER FORM)			
4	III-IV (PROPERTY SEARCH & SEIZURE FORM)			
5	III-V (FINAL FORM/ REPORT)			
6	III-VI (COURT DISPOSAL FORM)			
7	III-VII (RESULT OF APPEAL FORM)			
8	III-VIII (Missing Person Registration)			
9	III-IX (Unidentified Person Registration)			
10	III-X (Registration of Unidentified Dead Body)			
11	III-XI (Registration of Unnatural Death)			
12	OCIS-1 (Gang Profile Form)			
13	OCIS-2 (Gang/Organization Criminal Activity Details)			
14	OCIS-3 (Member Details Form)			
15	Non-Cognizable Offence Information Report			
16	Lost Property Registration			
17	Unclaimed / Abandoned Property			
18	General Daily			
19	Medico Legal Case Request Form(MLC)			
20	Stranger Roll Registration			
21	Preventive Action Registration			
22	Foreigner Registration Form			
23	C-Form			
24	Mixing Cattle Registration			
			<b>Total</b>	<b>Trained</b>
<b>H Capacity Building / Training related</b>				
1	Number of persons have undergone computer awareness training			
2	Number of persons have undergone role based training			
3	Number of personnel are currently working on CCTNS			
4	Number of IO's using CCTNS			
5	Has SHO undergone computer awareness/ role based training		Yes	No
6	Quality of training imparted	V Good	Good	Poor
7	Course material provided to trainees		Yes	No
8	Quality of handholding support	V Good	Good	Poor
<b>I Citizen Portal Service related</b>				
1	Request received from Citizen Portal/Disposed		Through State Citizen Portal	
2	No. of queries received			
	Filing of Complaints to the concerned Police Station.			
a)	No. of complaints/ request received			
b)	No. of complaints rejected/pending			
<b>J Network/ Connectivity related</b>				
1	Type of connectivity	VFNBB	WiMax	VSAT
2	VSAT installed and working (In connectivity is VSAT)		Yes	No
3	Normal bandwidth			kbps
4	Stability of connectivity		V Good	Good
5	Quality of service provided by BSNL		V Good	Good
6	Quality of service provided by BSNL		Good	Poor
<b>K Good practices adopted under CCTNS implementation in PS/Problems Faced / Remarks</b>				

Approved by :

Approved on:

Date:

Place

Signature :